



KINDERGARTEN ENROLLMENT PACKAGE

School District

www.pinerichland.org

Administrative Offices

702 Warrendale Road
Gibsonia • PA 15044
(724) 625-7773
Fax: (724) 625-1490

Special Education Office

School Psychologists
Fax: (724) 625-4460

Pine-Richland High School

700 Warrendale Road
Gibsonia • PA 15044
(724) 625-4444
Fax: (724) 625-4640

Pine-Richland Middle School

100 Logan Road
Gibsonia • PA 15044
(724) 625-3111
Fax: (724) 625-3144

Hance Elementary School

5518 Molnar Drive
Gibsonia • PA 15044
(724) 443-1541
Fax: (724) 443-1290

Richland Elementary School

3811 Bakerstown Road
Gibsonia • PA 15044
(724) 443-1558
Fax: (724) 443-2180

Wexford Elementary School

250 Brown Road
Wexford • PA 15090
(724) 935-4631
Fax: (724) 935-3733

For Kindergarten registration your child needs to turn five before September 1, 2008. The following items are what you will need to complete the enrollment process:

1. Demographic information (address - home, work, cell phone numbers).
2. Birth dates for all family members.
3. Copy of Birth Certificate for student being enrolled.
4. Your employer's name and address.
5. E-mail address (if you have one).
6. Current immunization records
7. Medical history on each child (illnesses and prescription medicine).
8. Immunization records up to the point of enrollment.

Reminder – Along with your completed registration forms, the documents you **must have with you at the time of enrollment** are:

1. **Two** forms of ID of proof of residency (driver's license, utility bill, etc.).
2. Child's birth certificate (copy or original).
3. Immunization records.

As a Resident in the Pine-Richland School District the following information needs to be provided to prove residency:

1. A copy of your child's birth certificate and/or court order listing you as custodial parent or guardian.
2. As parent or guardian, you must present documentation in your name demonstrating that your residence is within the Pine-Richland School District. You will have to provide two (2) of the following:
 - a. A valid Pennsylvania Driver's License or Pennsylvania Photo ID Card with your name and address of your current residence.
 - b. Proof of utilities in your name and address of your current residence. These include gas, electric, sewage, and phone.
 - c. A rent or mortgage certificate or bill with your name and address of your current residence.
 - d. An occupancy permit issued within the past year with your name and address of your current residence.
 - e. A payroll check or government check stub with your name and address of your current residence.
 - f. An IRS tax return within the last year with your name and address of your current residence.

You will enroll your child at the District Office, located in the rear of the High School. Please drive behind the High School for parking and District Office entrance. Enrollment hours at the District Office are between 9:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.

PLEASE NOTE: AM/PM preference is not determined by the time or date you submit your enrollment package.

If you have any questions, please call Cathy Dankmyer, Enrollment Coordinator at (724) 625-7773 ext. 6000 or e-mail Cathy at cdankmyer@pinerichland.org.