



Pine-Richland School District Parent Community Web Portal



1. **Click this link** to be directed to the Pine-Richland School District Community Web Portal.

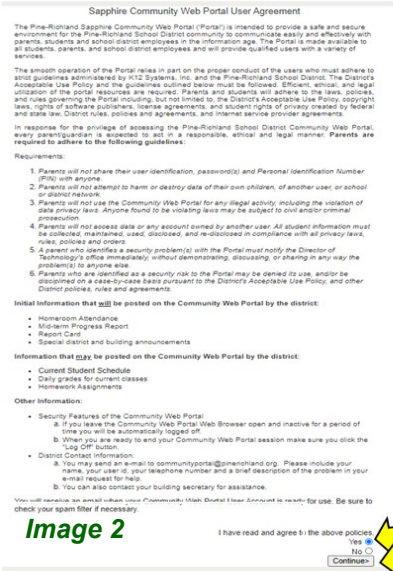
2. Now that you are on the Community Web Portal Welcome page, click on **Create a Web Portal Account**, which is found on the lower left of your screen. See **Image 1** to the left.

3. You will then be redirected to the “Sapphire Community Web Portal User Agreement.” See **Image 2** to the left. By clicking **Yes** at the bottom of the screen, you can continue to the next step.

4. Next, **fill in the form with your family information and select a username, a unique password and security question.** See the sample form below in **Image 3**.

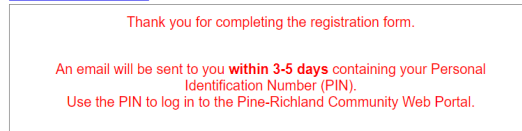
5. **Review and/or print the information.** See **Image 4** below.

6. You can **logon in 3-5 days** after you receive your pin.



To gain access to your child's information through the Pine-Richland Community Web Portal, this form must be filled out and submitted electronically. We will verify your online account in approximately 3-5 business days.

[Click here to PRINT FORM](#)



Sapphire Community Web Portal Application

School District: Pine-Richland School District
Current School Year: 2021
Contact Name: Pine-Richland Community Portal Support
Contact E-mail Address: communityportal@pinerichland.org
School District's Community Portal Help Desk Phone Number: 724-625-7773

Applicant Family Information

Name* (first) (last) (Parent, Guardian, Custodian, Foster Parent)
Address 1*
City* State: Pennsylvania
Zip Code*
Home Phone* Work Phone* Cell Phone*
E-Mail*

Children Information

Child #	First Name*	Last Name*	Date of Birth*	Grade*	School*
Child 1	Isabel	Simon	05/31/2002	K	Eden Hall Upper Elementary
Child 2					
Child 3					
Child 4					
Child 5					
Child 6					

Login Information (You will be required to know your Username, Password, and a system-assigned PIN to access to your child's information.)

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Contact E-mail Address: communityportal@pinerichland.org
School District's Community Portal Help Desk Phone Number: 724-625-7773

Image 3

Applicant Family Information

Name* (first) (last) (Parent, Guardian, Custodian, Foster Parent)
Address 1*
City* State: Pennsylvania
Zip Code*
Home Phone* Work Phone* Cell Phone*
E-Mail*

Image 4