

ANNUAL NOTICES

Introduction

Parents/guardians should take time to review the district's annual notices. These annual notices include information about regular education, special education, and gifted education services. These notices also provide details of the district's public outreach and awareness system, as well as screening procedures. Pine-Richland School District (PRSD) provides a free and appropriate public education for all students including students requiring special education services. This includes provision of education and related aids, services, or accommodations, which are needed to afford each qualified student with a disability equal opportunity to participate in and obtain the benefits from educational programs and extracurricular activities without discrimination, to the same extent as each student without a disability, consistent with federal and state laws and regulations.

Each year the district publishes these notices along with other pertinent information families need to know about school district operations and expectations at www.pinerichland.org. Families without internet access should contact PR Communications Director Rachel Hathhorn at 724-625-7773, ext. 6202.

Attendance

The board requires that school age students enrolled in district schools attend school regularly, in accordance with state laws. The educational program offered by the district is predicated upon the presence of the student and requires continuity of instruction and classroom participation in order for students to achieve academic standards and consistent educational progress. You can visit www.pinerichland.org/Page/1842 for more about **Policy 204**. The district revised this policy for the 2017-2018 school year.

Discipline Code

The purpose of the PRSD Discipline Code is to present standard behavioral expectations based on school board policy for all students in the district. Parents are encouraged to become familiar with the PRSD Discipline Code and to review these documents with their children. Parents, guardians, and students are also referred to Board Policy No. 218 of the board policy manual for additional information regarding the discipline code, student conduct, and consequences of inappropriate or proscribed behaviors and conduct. In the event of any conflict between the terms of the discipline code and any board policy, the applicable board policy will control and take precedence. To review this document, which contains everything from attendance, unlawful harassment, bullying to bus expectations, visit www.pinerichland.org/disciplinecode.

Public Outreach & Awareness System (Child Find)

PRSD uses a public outreach awareness system to locate and identify children thought to be eligible for special education within the school district's jurisdiction. The district provides details of where to find out more information about the district's special education and early intervention programs through announcements on PR-TV (broadcasted throughout the community), in the annual report (distributed to residents, township buildings, and libraries) and via electronic communications (e-notices and website).

You can visit www.pinerichland.org/annualnotices for more about student services and more details on the following:

- Education for Homeless Youth
- English as a Second Language Instruction
- Gifted Education Services & Screening & Evaluation
- Notice of Rights Regarding Education Records
- Protected Handicapped Students: Chapter 15
- Screening, Evaluation & Placement Procedures
- Services for Preschool Age Children with Disabilities
- Services for School Age Exceptional Children
- Services for Students in Nonpublic Schools

General Annual Notices

There are several general annual notices that can be reviewed at www.pinerichland.org/annualnotices and include:

- Free and Reduced Lunch (Visit www.compass.state.pa.us for info & application)
- Federal Programs Title I
- Homebound Instruction
- Independent Educational Evaluations
- Notice of Recommended Assignment (NORA)
- Notice of Recommended Educational Placement (NOREP)
- Right to Know Act
- Special Notice Regarding Directory Information
- Armed Forces Recruiting
- District Video and Photographs*

**Any parent/guardian wishing his or her student not to be photographed or videotaped for use on the website, social media or outside media outlets, should contact the PR Director of Communications no later than Sept. 15 via rhathhorn@pinerichland.org.*

Pine-Richland School District Nondiscrimination Statement & Complaint Process

Pine-Richland School District will not discriminate in its education programs, activities or employment practices, based on race, color, national origin, gender, gender identity, religion, ancestry, disability, union membership or any other legally protected classification. Announcement of this policy is in accordance with state and federal laws, including Title IX of the Education Amendments of 1972, and sections 503 and 504 of the Rehabilitation Act of 1973. Individuals who have an inquiry, complaint of harassment or discrimination, or who need information about accommodations for disabled persons, should contact Dr. Maura Paczan, coordinator of 504 Service Agreements at 724-443-7230 or Fax: 724-443-7374. For non-disability claims, individuals should contact Owen Kenney, Title IX coordinator, at 724-625-7773 x6201 or Fax: 724-625-1490.

Policy 103: Nondiscrimination in Schools & Classroom Practices

The district shall provide to all students, without discrimination, course offerings, counseling, assistance, employment, athletics, and extracurricular activities. The equitable distribution of district resources is one means the district shall use to ensure all students receive a quality education. The district shall make reasonable accommodations for identified physical and mental impairments that constitute handicaps and disabilities, consistent with the requirements of federal and state laws and regulations.

Policy 103.1: Qualified Student with Disabilities Grievance Process

The school district shall provide to each qualified student with a disability enrolled in the district, without cost to the student or parent/guardian, a free and appropriate public education. This includes provision of education and related aids, services, or accommodations, which are needed to afford each qualified student with a disability equal opportunity to participate in and obtain the benefits from educational programs and extracurricular activities without discrimination, to the same extent as each student without a disability, consistent with federal and state laws and regulations.

The school board encourages students and parents/guardians who believe they have been subjected to discrimination or harassment to promptly report such incidents. Policies 103 and 103.1 can be found in the policy manual or via the website at www.pinerichland.org/nondiscrimination. Reports of discrimination may be forwarded to the school district's Section 504 Coordinator Maura Paczan, lead school psychologist, Richland Elementary School, 3811 Bakerstown Rd., Gibsonia, PA, 15044; 724-443-7230 x6503.

Non-disability claims may be forwarded to the school district's Title IX Coordinator Owen Kenney, director of Human Resources & Legal Affairs, Pine-Richland School District, 702 Warrendale Road, Gibsonia, PA 15044; 724-625-7773 x 6201 or Fax: 724-625-1490.

Surveillance Cameras & Audio Recordings

Under School Board **Policy #816 (Use of Video Surveillance Cameras)**, the district is permitted to use video surveillance in any school building, on school district property, or on any transportation vehicle being used by the district. The district does monitor district buildings, property, and transportation vehicles with surveillance cameras and individuals using any such facilities should expect that such surveillance may occur. In addition, the use of audio recordings is permitted on school district transportation vehicles (Policy #810.2). The district began recording audio on all equipped buses beginning with the 2017-2018 school year.

Food Service & Student Wellness

For more information on the free and reduced meal program and online application go to, www.compass.state.pa.us

In 2018, the school board approved a revised **Policy #808 Food Services** as well as an administrative regulations which addresses student meal balances and unpaid meal charge procedures.

Pine-Richland School District recognizes that student wellness and proper nutrition are related to students' physical well being, growth, development, and readiness to learn. The board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education and promotion, and regular physical activity as part of the total learning experience. In a healthy school environment, students will learn about and participate in positive dietary and lifestyle practices that can improve student achievement. In November of 2017, the board approved a revised **Policy #246 Student Wellness**.