

Senior-Year Timeline
Pine-Richland High School
CEEB Code - 391512
2019 - 2020

June-August

- **Compile a list of reach, target and safety schools.** Use *Naviance* to access past historical data or college websites to view current freshman admission requirements.
- Ask your teachers and/or guidance counselor for a letter of recommendation if you didn't at the end of junior year. Provide a resume, brag sheet, deadline date and any additional recommendation forms required by the college. (Teacher Evaluation Form).
- Attend one of the college, application, essay, transcript request/letter of recommendation workshops. Sign up to attend in *Naviance*.
- Check into scholarship opportunities using *Naviance*, the Internet, print or local resources. Ask for scholarship information when you visit colleges.
- Register for the August 24, 2019, SAT by July 26, 2019. (Test not given at PRHS)
- Register for the September 14, 2019, ACT by August 16, 2019. (Test not given at PRHS)
- Create a file for each of the colleges in which you plan to apply.
- Organize your college applications according to their deadline dates.
- Review your academic records (transcript) for accuracy.
- Create your Common Application account. CA opens on August 1. Use *Naviance* to link your CA account with your *Naviance* account. Colleges listed in your Common App will appear in *Naviance* under *Colleges I Am Applying To*.
- **Remember:**
 - **The Guidance Office needs at least 10 business days to process your transcript requests. Transcripts will be sent through Naviance after the 10 day add/drop period.**
 - **A parent signature is required for all transcript requests. Forms available in Guidance or online: <https://www.pinerichland.org/Domain/103>**
 - **Check your email regularly! Our office communicates with you through your school district email account. A delay in your response could postpone your transcript from being sent.**

September

- Sign up for your senior appointment in the Guidance Office.
- **Carefully** fill out your college applications. **Read all the directions.** Check for mistakes!
- Register for the October 05, 2019, SAT or SAT Subject tests by September 06, 2019.
- Register for the October 26, 2019, ACT Test by September 20, 2019. (Test not given at PRHS)
- Meet with college representatives visiting Pine-Richland High School throughout the fall and winter. Take advantage of this opportunity to ask specific questions directly to a college admissions counselor. Inquire about admission requirements, college majors, careers and scholarship opportunities.
- Continue to visit college campuses. Look for major specific Open Houses.

October

- October 05, 2019 - SAT offered at Pine-Richland High School.
- Free Application for Federal Student Aid (or FAFSA) applications are available online on October 1, 2019. Complete and return the FAFSA form as soon as possible. Check to make sure the college does not require any additional financial aid documents, such as the CSS/Financial Aid Profile through College Board.
- October 03, 2019 – Attend Financial Aid Night – PRHS Auditorium – 6:30 PM
- October 07, 2019- Attend the North Pittsburgh College Fair at La Roche College – 6:00 – 8:00 PM.
- October 26, 2019 – ACT (Test not given at PRHS)
- Be aware of Early Action/Early Decision deadlines, such as, October 15, November 1 and December 1.

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November

- Continue to work hard academically. Colleges may request your mid-year grades.
- Make note of financial aid deadlines and any required documentation. Every college has their own requirements and deadline dates. Check to see if they require the CSS Profile.
- Complete scholarship applications as required.

December

- Guidance Office closes for the holiday break. Please submit all transcript and letters of recommendation requests 10 days before the holiday break. **(December 09, 2019)**
- Some colleges will request a Mid-Year Grade Report. Make sure the Guidance Office has a copy of your Mid-Year requests and appropriate forms from each college.
- Research and apply for scholarships available through your colleges.
- Attend Past Graduate Day

January

- Update colleges with any new information, such as, academic or athletic awards, personal or volunteer achievements, etc.
- **Check the status of your applications.** Call the office of admission or look online to verify that each school received all materials.

February

- Complete scholarship applications as required. Check with the Guidance Office and high school announcements for local scholarship opportunities.
- Continue to monitor your applications to ensure materials are sent and received on time.
- Reply to any college waitlist offers. See Mrs. Whalen for help.

April

- Colleges notify students with admittance decisions and financial aid awards.
- Visit colleges offering admission. Stay overnight, if possible.
- Continue to work hard academically. Colleges receive and consider your final grades.
- Start your Senior Graduation Survey in Naviance.

May

- May 1, 2020 – National Candidates' Reply Date – schools must be notified of your decision. Request an extension, if you need additional time. Don't forget to decline admission offers - other students are on the waitlist.
- May 1 – **Wear Your Future Day** at PRHS.
- May 2020 - Take the AP examinations.
- Complete the **PRHS Senior Graduation Survey** in Naviance. It will provide the Guidance Office with your final transcript requests and ask your permission to publish outcome information on the senior map. **This survey authorizes PRHS to forward your final transcript to the college you will be attending.**

June

- Congratulations! Graduation is here. Look for new student orientation packets in the mail. Quickly respond to all requests from your college.
- The Guidance Office will mail your final transcript automatically during the month of June if you have correctly completed your Senior Survey.

Questions? See Mrs. Whalen in the Guidance Office!

"A dream doesn't become a reality through magic; it takes sweat, determination and hard work." Colin Powell